

## **Triview Metropolitan District Board of Directors**

Triview Metropolitan District – Board Room  
16055 Old Forest Point, Suite 300  
Monument, CO 80132

### **Meeting Minutes**

#### **Board of Director's Regular Meeting – May 12, 2015**

- 1. Call to Order:** President Robert Fisher called the meeting to order at 5:02 p.m. Board members present were Director Reid Bolander, Director Melissa Wood (arrived 5:18 pm), Director Mark Melville, and Director Marco Fiorito. Staff and contractors present were Valerie Remington, District Manager, Gary Shupp, General Counsel, and Chris Cummins, Water Counsel.
- 2. Declaration of a Quorum, Notice & Posting:** President Fisher declared a quorum present and that the public notice of this Board meeting has been duly posted.
- 3. Approval of Agenda:** Motion to approve the agenda was made by Director Fiorito and seconded by Director Bolander. Motion approved.
- 4. Approval of Consent Agenda:** Motion to approve the consent agenda was made by Director Melville and seconded by Director Bolander. Motion approved.
- 5. Public Comment:** None
- 6. Public Hearing Regarding Water/Sewer Rate Increase:** The public hearing was opened by President Fisher. One email was presented to the Board from a resident. No other comments were made. Discussion by Board regarding the rate increase. President Fisher closed the hearing.
- 7. Water & Sewer Rate Discussion/Decision:** Motion to accept the proposed 2.6% water rate increase was made by Director Bolander and seconded by Director Fiorito. Motion approved.
- 8. Integrated Water Resources Plan:** Colorado Springs Utilities representatives, Brett Gracely and Gwen Happ, presented to the Board the Integrated Water Resource Plan.
- 9. Upper Monument Creek Regional Wastewater Treatment Facility:** Upper Monument Creek Regional Wastewater Treatment Facility engineer, Roger Sams, presented information

regarding the UMCRRWTF operations and planning. Permit Compliance Schedules were submitted and discussed.

**10. Review of March 2015 Financials:**

- a. **Disbursements over \$5000:** Check to Felt, Monson & Culichia, LLC for water counsel in the amount of \$9,508.79. Check to JDS Hydro Consultants, Inc. for Sanctuary Storage Tank in the amount of \$8,027.50. Check to Lytle Water Solutions, LLC for hydrologic services in the amount of \$11,256.75. Motion to approve checks over \$5000 was made by Director Bolander and seconded by Director Wood. Motion approved.
- b. **March 2015 Financials:** Financials were presented by V. Remington. Motion to accept the financials as presented was made by Director Fiorito and seconded by Director Melville. Motion approved.

**11. Bid Award fro D4 Well:** Motion to approve the bid for D-4 well completion by Applied Ingenuity as recommended by JDS Hydro and authorizing V. Remington to execute the documents was made by Director Bolander and seconded by Director Melville. Motion approved.

**12. Triview Policy and Procedures Review & Update:** Discussion regarding policy and procedures for open space was conducted. Recommendations and changes to the policy were made. This item will be continued to another time.

**13. Operation Report:** Report was presented by Grant Sharp.

- Inspection of B Plant water tank and clearwell.
- Booster station high service pump now functioning
- Televising and jetting of sewer in progress
- Pothole repair in progress
- Backflow reinstallation in progress
- Mowing equip. ready to go when the rain stops and things dry out a bit
- Street sweeping first run done. Second run week of May 18<sup>th</sup>.

**14. Manager Report:** Report was presented by V. Remington

- Update on staffing for seasonal landscape maintenance
- Grant Sharp has given his notice that his last day is May 29, 2015. Proposal from ORC, LLC to take over the Operator in Responsible Charge for the district. Board requested that the contract have a 30 day termination clause. Motion to approve the contract with ORC, LLC and authorize V. Remington to sign the contract based upon a 30 day termination clause being added to the contract was made by Director Bolander and seconded by Director Wood. Motion approved.
- Information Regarding Tax Transfers from the Town of Monument
  - Reporting on Tax Transfers is not accurate

- Amounts transferred to Triview are not accurate
- Triview's accountant and auditor will not accept the reports until changes have been made to correct the reporting
- Request has been made by Triview to the Town of Monument to correct the reporting and make the appropriate transfers.
- Thank you to Donala for their mutual aid response with the vacuum truck.
- Thank you to Missy Wood for her service. This is her last meeting.

**15. Executive Session:** Motion to recess to executive session was made by Director Fiorito and seconded by Director Melville. Motion approved. The meeting was recessed to executive session at 7:34 p.m. by President Fisher pursuant to C.R.S.24-6-402(4) (b) for conference with attorney for advice on specific legal questions.

Return to regular session 8:40 pm.

**16. Decision Regarding Ground Lease from Baptist Road Investments, LLC:** Motion to authorize V. Remington to enter into the Ground Lease contract with Baptist Road Investments, LLC with the changes as discussed was made by Director Bolander and seconded by Director Wood. Motion approved.

**17. Adjournment:** Motion to adjourn the meeting was made by Director Fiorito and seconded by Director Melville. Motion approved. The meeting was adjourned at 8:40 p.m.